



## Safeguarding policy statement

**Note:** The terms 'child', 'children' and 'young person' describe any person under the age of 18.

### Our statement

LEICESTER ROWING CLUB acknowledges its duty of care to safeguard and promote the welfare of children and young people. It is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and **British Rowing** requirements.

The policy recognises that the welfare and interests of children are paramount in all circumstances. It aims to ensure that regardless of age, ability or disability, gender reassignment, race, religion or belief, sex or sexual orientation, socio-economic background, all children:

- have a positive and enjoyable experience at Leicester Rowing Club in a safe and child-centred environment
- are protected from abuse whilst participating in **rowing whether on the water or inside and associated activities** or outside of the activity.

### Our policy

#### What we'll do

As part of our safeguarding policy we will:

- promote and prioritise the safety and wellbeing of children and young people
- value, listen to and respect children
- ensure robust safeguarding arrangements and procedures are in operation
- adopt safeguarding best practice through our policies, procedures and code of conduct for staff and volunteers
- ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and young people
- provide effective management for volunteers through supervision, support, training and quality assurance measures so that all volunteers know about our policies, procedures and behaviour codes and follow them confidently and competently
- ensure appropriate action is taken in the event of all incidents or concerns, from lower-level concerns and poor practice to more serious abuse,
- provide support to the individual(s) who raise or report the concern
- ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored



## LEICESTER ROWING CLUB safeguarding policy statement

- record and store information securely, in line with data protection legislation and guidance
- appoint a nominated Club Welfare Officer for children and young people in accordance with our constitution
- ensure that in accordance with RowSafe, the Junior Co-ordinator and all junior coaches have a current DBS check, and have completed the appropriate Safeguarding course
- ensure that all Committee members have a current DBS check, whether undertaken by the Club through British Rowing or the equivalent for the purposes of their employment
- the CWO and the Junior Co-ordinator will regularly check that all session coaches and leads have an appropriate DBS check whether undertaken by the Club through British Rowing or the equivalent for the purposes of their employment
- develop and implement an effective online safety policy and related procedures
- share information about safeguarding and good practice with children and their parents
- make sure that children, young people and their parents know where to go for help if they have a concern

The policy and procedures will be widely promoted and are mandatory for everyone involved in Leicester Rowing Club. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal or exclusion from the organisation.

## Monitoring

This policy will be reviewed every three years, or in the following circumstances:

- changes in legislation and/or government guidance
- as required by **British Rowing, RowSafe, Sport England and UK Sport**
- as a result of any other significant change or event.

This policy was last reviewed by Leicester Rowing Club Committee on ..... [Date]

Signed .....

**Kim Clark**

**Leicester Rowing Club**

**Club Welfare Officer (appointed November 2025)**

**This policy is based on the sample CPSU safeguarding policy statement**

**[www.thecpsu.org.uk](http://www.thecpsu.org.uk)**

**A copy was sent to British Rowing [www.britishrowing.co.uk](http://www.britishrowing.co.uk)**



## LEICESTER ROWING CLUB safeguarding policy statement

### Contact details / Report a concern

Club Welfare Officer	Kim Clarke	??	welfare@leicester-rowing.co.uk
Safeguarding Team Member	Michelle Dempsey	??	welfare@leicester-rowing.co.uk
Safeguarding Team Member	Steve Bowyer	??	welfare@leicester-rowing.co.uk
Safeguarding Team Member	Barbara Bogusz	??	welfare@leicester-rowing.co.uk

In a safeguarding emergency,  
where a child is at immediate risk of harm, call 999.

#### For further information:

British Rowing Safeguarding Team

<https://www.britishrowing.org/knowledge/safeguarding/>

*Please note that all concerns reported to the LRC Safeguarding Team will be reported to British Rowing or individuals may report their concern directly to British Rowing:*

<https://www.britishrowing.org/reporting-a-concern/>



## **OUTLINE SAFEGUARDING REPORTING PROCEDURE CONCERNS**

About the behaviour of LRC's coaches or members or those present at LRC facilities  
(e.g. allegation about a coach or member's behaviour towards a child – suspicions or allegations of poor practice or possible abuse)

Individual alerted to concerns should report to the Club Welfare Officer or a member of the club Safeguarding Team and any verbal concerns should be confirmed in writing.

The Club CWO, if appropriate in consultation with one or more members of the Safeguarding Team, determines the route for further action to be taken (e.g. does the matter appear to be poor practice or possible abuse, and records actions taken and agreed).

### **1. If Poor Practice/Breach of Code of Conduct**

- i. Concern dealt with as misconduct issue using complaints / disciplinary procedures as appropriate and in consultation with the British Rowing Safeguarding Team.
- ii. If required, disciplinary investigation undertaken and hearing held.
- iii. Outcome of disciplinary process e.g. no case to answer, advice or warning given, training or support required, other sanctions or exclusion. Consideration of referral to DBS if advised by BR as appropriate.
- iv. Disciplinary appeals process.

### **2. Possible Child Abuse/Criminal Offence**

- i. In consultation with Safeguarding Team, BR, and if appropriate with LADO, CWO initiates disciplinary procedures, immediate temporary suspension (without prejudice).
- ii. Disciplinary process initiated with support from British Rowing.
- iii. Full disciplinary investigation undertaken and hearing held, outcomes confirmed and possible appeal.

### **And/or**

- i. CWO consults with LRC Safeguarding Team, and consults with/refers to Children's Social Care/Police and LADO and follows this up in writing within 24 hours.
- ii. Children's social Care and/or Police hold Strategy Meeting which may include Club CWO and/or Club Safeguarding Team, and agree investigation process
- iii. Outcome of Children's Social Care or Police investigation e.g. criminal prosecution, assessment of risk etc)